

**Minutes**  
Squamish Public Library Board  
Wednesday, April 21, 2021, 6:30 PM VIA ZOOM

Molly Loudon, Doug Race, David Gayton, Grant McRadu, Corinne Visscher, Janet Jamieson, Meghan O'Neill, Christine (\*TlatlaKwot) Baker, Hilary Bloom

**Guest:** Verity Pringle

**Regrets:** Corinne Visscher, Mallory Eddy

**Minutes:** Hannah Peirce

**1. Introduction of new trustee and Verity Pringle from BDO**

Welcome Verity Pringle from BDO, Hannah Peirce and to our new board member Christine Baker. A round of introductions from all was given which included name, how long they have participated on the board and favourite book.

**2. Approval of agenda, official welcome provided by Christine.**

Moved: David Gayton    Second: Grant McRadu    Passed

**3. Treasurer's report**

Presentation of 2020 audited financial statements (guest: Verity Pringle, BDO)

Verity presented the 2020 statements. There was an annual surplus of 59K. Thank you to Verity, Hilary and Hannah for their work this year.

**Move to accept the 2020 Audited Financial Statements as presented.**

Moved: Grant McRadu    Second: Doug Race    Passed

The library board then discussed the 2020 Audit Discussion with BDO without staff present.

**a. Financial statements to March 31, 2021.**

**Move to accept the March 31, 2021 financial statements as distributed.**

Moved: Grant    Second: Doug    Passed

**4. Approval of minutes, March 17, 2021**

Moved: Janet    Second: Meghan    Passed

**5. Committee Reports**

- a. Governance Committee:** Evaluation of Hilary in process; May 15 is the deadline. Past board member Eileen Walsh had developed a board member skills matrix. Molly has just completed a matrix, and Janet has one from InterLINK as well. These will be sent to Mallory.

- b. Functional Planning Committee: Informative meeting with the group from Surrey. Highlighted the length of a project. The final action items are mentioned in the notes from the meeting.

**6. InterLINK report**

Janet attended the meeting. A board skills inventory is complete and findings point to members needing greater focus on reconciliation, advocacy, and understanding of financial information. An advocacy workshop is running on Saturday, which Janet will attend. Land acknowledgement sharing idea, board members take turns at meetings.

**7. Director's report**

First launch of Visiting Library Services (VLS), we were aiming for 10 volunteers and 10 seniors. As of today we have 15 volunteers and need more seniors. Please let people know about this service. Thank you to Hilary and all staff for the comprehensive report.

**8. Council report**

Last night the mill rate for taxation in 2021 was finalized. Aligned closely to other municipalities. Postponing penalty period again this year.

**9. Business arising**

- a. *Safe Harbour, Introduction to Diversity and Inclusion* e-learning workshop  
Trustees discussed and shared thoughts about first two sections of course
- b. Strategic Plan: David went through the plan to see where we are doing well and where not and was quite amazed about how much has actually been accomplished. Encourage all to look at the strategic plan, review and give feedback. Suggestion to discuss the strategic plan quarterly going forward.

**10. New business - none**

**11. In camera**

**Motion to move in camera**

Moved: Doug                      Second: Grant                      Passed

In Camera: Discussion re new facilities

**Motion to move out of camera**

Moved: Grant                      Second: Meghan                      Passed

**12. Adjournment 8:55 pm**

*Dates to remember:*

- o May 19, 2021
- o June 16, 2021
- o September 15, 2021
- o October 20, 2021
- o November 17, 2021